

Texas Well Report Submission and Retrieval System (TWRERS)

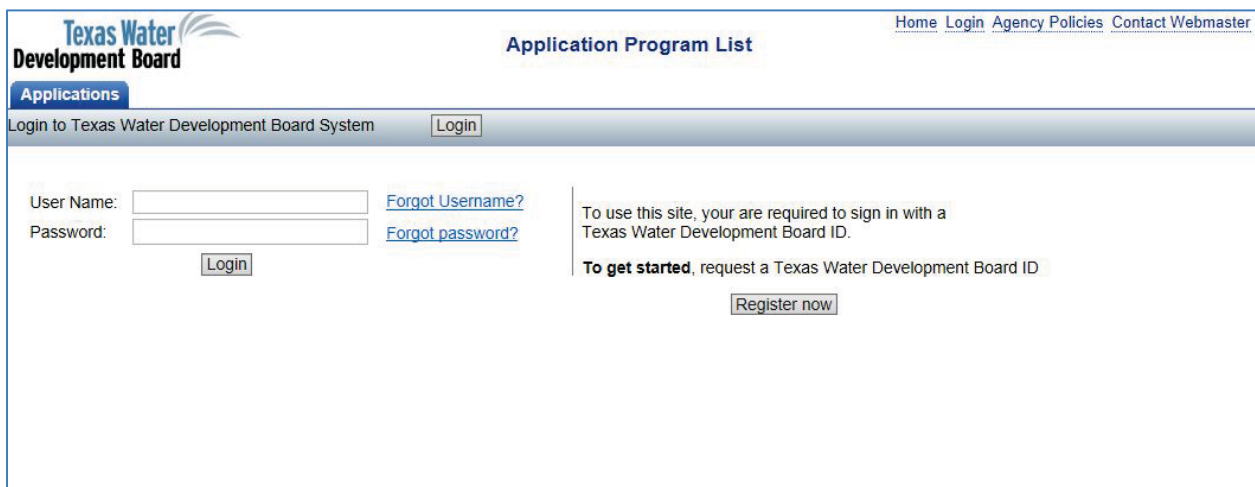
September 2015

Registration Procedures

The new TWRERS is located at: <https://www2.twdb.texas.gov/apps/sdr/default.aspx>


Be sure to bookmark this website.

On the main page click the "Register now" button. Do not enter your license number or PIN number in the login section. This registration is different from the old system.



The screenshot shows the login page for the Texas Water Development Board. At the top left is the logo for the Texas Water Development Board. To the right of the logo is the text "Application Program List". Further right are links for "Home", "Login", "Agency Policies", and "Contact Webmaster". Below the logo is a blue button labeled "Applications". Below this is a navigation bar with the text "Login to Texas Water Development Board System" and a "Login" button. The main content area has a "User Name:" label next to a text input field, with a "Forgot Username?" link to the right. Below that is a "Password:" label next to a text input field, with a "Forgot password?" link to the right. A "Login" button is positioned below the password field. To the right of the login fields, there is a message: "To use this site, your are required to sign in with a Texas Water Development Board ID." Below this message is the text "To get started, request a Texas Water Development Board ID" and a "Register now" button.

Enter all required information and click "I Accept" button. It is not necessary to enter any other information since only those required fields will transfer information into the TWRSRS application.



Application Program List

[Home](#) [Login](#) [Agency Policies](#) [Contact Webmaster](#)

Applications

New to Texas Water Development Board? Sign up.

Are you new to Texas Water Development Board Application Program List?

Enter the User Name and Password you want to use. If you already have a User Name for the Application Program List, [try logging on with that User Name.](#)

Create User Name and Password

The UserName may be a valid email address OR it must be at least five characters long, it must contain only letters, numbers, and the special characters of dash, period, or an underscore. In any case no spaces are allowed with either format.

UserName is available!

* UserName:

Passwords must have a minimum of 7 characters, at least 1 must be a numeric character, at least 1 must be a special character !@#%&^*()

* Password:

* Verify Password:

Enter Your Personal Information

* First Name:

* Last Name:

* Contact phone number:

* Email Address:

* Verify Email Address:

Company/Organization name:

Street address/PO Box:

City:

State:

Zip Code:

Clicking on the **I Accept** button means you agree to the Texas Water Development Board Policies terms of usage.

You may review the Texas Water Development Board Policies by clicking on the **Agency Policies** link in the upper right corner of this page.

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On the next screen click the link “Application Program Management”.

Unauthorized Access

You do not have authorization to access this Application.


If you believe you should be able to access this Application you may:

Request Access by clicking on the **Request Access** link for this application on the [Application Program Management](#) home page

OR

Contact Bryan Anderson by using the following e-mail address or phone number
E-mail address: Bryan.Anderson@twdb.texas.gov
Phone number: 512-475-3302

The next screen displays the TWDB Application Program List. Scroll to the Texas Well Report Submission and Retrieval System and click “Request Access” on the right side of the screen. The text will change to “Pending Approval”.



[Home](#)
[Logout](#)
[Agency Policies](#)
[Contact Webmaster](#)

[Applications](#)
[Change Password](#)
[Profile](#)

Test User - Welcome To The TWDB Program List

Log Out

+
Instructions

Some TWDB applications are public applications and do not require a login. If you are not logged in, the applications listed under the "TWDB Web Applications You Have Access To" section below are applications that do not require a login. Other TWDB applications require a login. If you want access to the applications that require a login, please click on the login button above and to the right.

My Favorite TWDB Web Applications



TWDB Web Applications You Have Access To

Intended Use Program Public Comment for Intended Use	Add to Favorites
Water IQ Water IQ Description	Add to Favorites
Major Rivers Program Major Rivers Program	Add to Favorites
Desalination Plant Database The desalination plant database was updated in 2010 by the TWDB staff. The database contains information on 44 public water supply desalination plants currently operating in Texas.	Add to Favorites

TWDB Applications You may Request Access to

Water Loss Audit Click here to access the water audit worksheet.	Add to Access List
Water Use Survey Click the link above to access the Water Use Survey for data-entry purposes. To access historical water use data, please contact survey staff at 512-463-7952 or Waterusesurvey@twdb.texas.gov	Add to Access List
Regional Water Planning Regional Water Planning	Add to Access List
Texas Well Report Submission and Retrieval System Texas Well Report Submission and Retrieval System	Request Access


Once the system accepts the request, an email is sent to the email address entered at registration to inform the user is approved. Return to TWRSRS, using the link on the first page of this document, and log in.



Texas Well Report Submission and Retrieval System

[Home](#) [Log Out](#) [Agency Policies](#) [Reports](#) [Contact Us](#) [Help](#)

User: Bryan Anderson

General 

Drillers List

New Well Report

Saved Well Reports

Submitted Well Reports

Saved Well Amendments

Submitted Well Amendments

New Plugging Report

Saved Plugging Reports

Submitted Plugging Reports

Saved Plugging Amendments

Submitted Plugging Amendments

TWRSRS

Welcome to the Texas Department of Licensing and Regulation's (TDLR) State of Texas Well Report Submission and Retrieval System. This program has been developed by the Texas Water Development Board in cooperation with the TDLR.

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Quick Reference Guide

For the complete TWRSRS User Manual and other information regarding this system go to:

<http://www.twdb.texas.gov/groundwater/data/drillersdb.asp>.

To search for well and plugging reports by map, use the new Water Data Interactive (WDI) Groundwater Data Viewer at:

<http://www2.twdb.texas.gov/apps/WaterDataInteractive/GroundWaterDataViewer/?map=sdr>.

Drillers List

After successful log in, click “Drillers List” on the left menu. This is the entry screen to the new TWRSRS.

Association to a Driller

Click the ‘Associate Driller’ button to enter the License Number and PIN for the driller; these are the same numbers used to login to the old TWRSRS application. A user account can associate to multiple drillers if they have the correct License Number and PIN of the drillers.

Edit Driller

Make sure this information is correct before creating a new report. The information on this screen is used as the driller information in the reports.

Left Menu

Use the General left menu to access different types of reports for the selected driller. Well and Plugging Reports can be saved at any point during report creation and accessed through the Saved Reports links.

View Draft Reports

On the last data entry page for well and plugging reports, click the ‘View Draft Report’ button to view/print the report and check for accuracy before submitting.

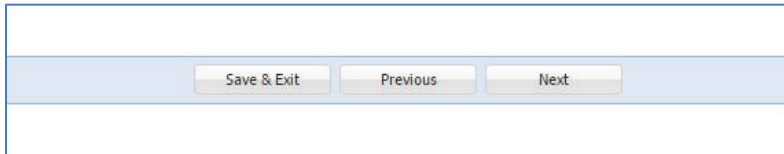
Amendments

After selecting the reason for the requested amendment, click through the report data entry pages and make the changes yourself. Enter the section where the changes occur in the Amender Comments field (i.e. owner’s name, lithology, casing, etc.).

For deletion requests contact Bryan Anderson with the Texas Water Development Board (TWDB) – contact info below.

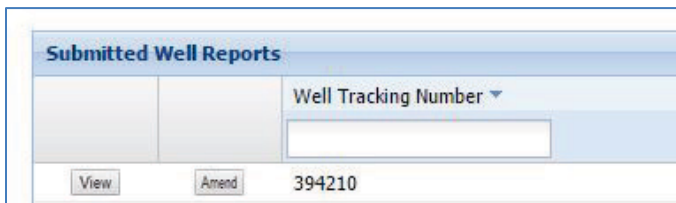
Tips

- When working in TWRSRS, **do not** use the browser navigation buttons ('back arrow' and 'forward arrow') to go back and forward in the application. Only use the navigation buttons at the bottom of the page ('Save & Exit', 'Previous', 'Next').



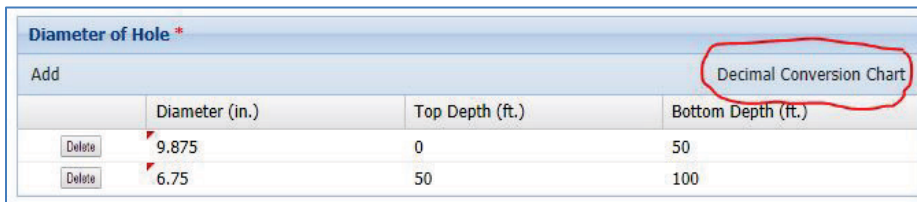
A horizontal bar with three buttons: 'Save & Exit', 'Previous', and 'Next'.

- To initiate an amendment request, go to Submitted Well Reports or Submitted Plugging Reports, find the report and click the 'Amend' button.



The interface shows a header 'Submitted Well Reports'. Below it is a 'Well Tracking Number' dropdown menu. At the bottom, there are 'View' and 'Amend' buttons, and the number '394210' is displayed.

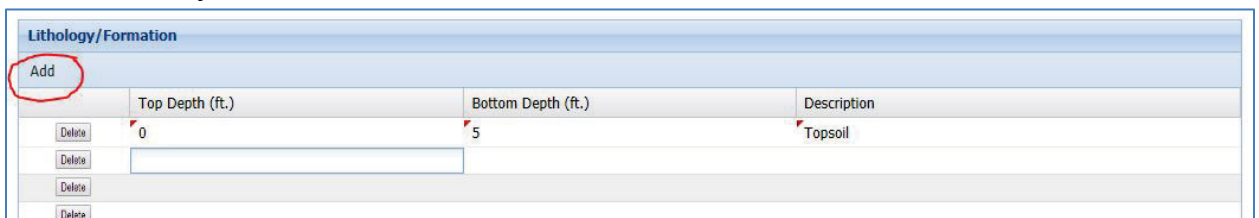
- The new application will not allow fractions for diameter of hole or casing, only decimal numbers are accepted; click Decimal Conversion Chart button for help.



The form is titled 'Diameter of Hole *'. It has an 'Add' button and a table with columns: Diameter (in.), Top Depth (ft.), and Bottom Depth (ft.). A 'Delete' button is next to each row. A 'Decimal Conversion Chart' button is circled in red in the top right corner.

	Diameter (in.)	Top Depth (ft.)	Bottom Depth (ft.)
Delete	9.875	0	50
Delete	6.75	50	100

- When entering multiple intervals in Diameter of Hole, Lithology or Casing, click the 'Add' button to create several blank rows; then you can use the TAB key to work through the fields, delete any leftover blank rows.



The form is titled 'Lithology/Formation'. It has an 'Add' button circled in red. Below it is a table with columns: Top Depth (ft.), Bottom Depth (ft.), and Description. A 'Delete' button is next to each row.

	Top Depth (ft.)	Bottom Depth (ft.)	Description
Delete	0	5	Topsail
Delete			
Delete			
Delete			

- For above ground intervals in Casing and Seal Range, use a negative value in Top Depth field; for example, if blank casing installed 2 feet above ground enter -2 in Top Depth.

For questions or concerns about the new TWRSRS contact Bryan Anderson (TWDB) at bryan.anderson@twdb.texas.gov or 512-475-3302.